

How to Order

1. FILL-OUT

List your School name, number and complete all other sections.

2. FAX-OUT

Please fax this form with your school purchase order (if applicable).
1-866-796-5468 *fax*

3. MAIL-OUT

Please combine this form with your payment and mail to:
SpEd Forms Inc.
PO Box 1
Jasper, MN 56144

4. EMAIL-OUT

Please email the following info to:
kelli@spedforms.com

- School District
- Product(s) Ordered
- Shipping/Billing Addresses
- Purchase Order Number
- Tax Exempt Number

5. CALL-OUT

If you have questions about our products, services or ordering, please call us:
1-866-796-1848 *toll-free*
Or visit our website:
www.spedforms.com

Order

List your **Charter School Name, Charter School Number** and please select your **SpEd Forms Server**.

CHARTER SCHOOL NAME

NUMBER

SpEd Forms Server

- Innovative Special Education Services of MN
 Other (please specify) _____

Order and Payment Method

Please mark the appropriate boxes below.

- Faxing my Purchase-Order Mailing my Purchase-Order Mailing my Check

Bill To

PERSONS NAME

CHARTER SCHOOL NAME / BILLING ORGANIZATION

ADDRESS

TELEPHONE

FAX

EMAIL

Annual License

SpEd Forms (includes ER Forms) \$495.00

ORDER TOTAL \$495.00

Thank You for supporting SpEd Forms

Contact your special education director for information on free annual training sessions for charter schools.

Purchase Orders

If you are submitting a purchase order for your school, write it here

PURCHASE ORDER NUMBER

TAX EXEMPT NUMBER

Ship To

PERSONS NAME

CHARTER SCHOOL NAME / BILLING ORGANIZATION

ADDRESS

TELEPHONE

FAX

EMAIL